



CORE COURSE WAIVER REQUEST FORM

The American University of Rome Graduate School

Instructions: Use this form to request a waiver of the requirement that a core course be taken for your M.A. program, justified by graduate-level coursework previously done at another institution of higher education accredited by an American regional accrediting association, or from nationally recognized institutions of higher education outside of the U.S. Submit this form along with documentation of your previous graduate-level coursework, including an official transcript and detailed course syllabus. Requests must be submitted at least 30 days within the start of the first semester.

Note:

- A waiver of a required course does not reduce the total number of courses required for the degree. Students who are granted waivers must take course credits from available electives within their program to replace the credits from which they have been waived.
- If deemed necessary, the student may be asked to pass an exam, comprehensive of the core course material.

M.A. Program: _____

M.A. core course requirement to waive: _____

Previous graduate level coursework:

University	Course #	Course Name	Grade

I request a waiver of the requirement to take the M.A. core course listed above. If granted, I understand that I am required to take course credits from available electives within my program to replace the waived core course credits.

Student Name: _____ Student ID no.: _____

Student Signature: _____ Date: _____

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- I approve the waiver request and course substitution with another elective
- Waiver request is subject to passing an exam, comprehensive of the core course material
- Waiver request denied

M.A. Program Director: _____ Signature: _____

Registrar Signature: _____ Date: _____